

**DOVER RECREATION COMMISSION  
REGULAR MEETING  
THURSDAY  
May 8, 2014**

**MINUTES**

**CALL TO ORDER: Chairman Victor Rodriguez called the meeting to order at 7:25pm as follows:**

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

**PLEDGE OF ALLEGIANCE** recited by all.

**ROLL CALL**

**Present:** Victor Rodriguez, Maribel Garland, Peter Gori (7:30pm) and Joan Bocchino

**Absent:** Don Fritch, Junior Carmona.

**Also Present:** Alderwoman Blackman

**PUBLIC PORTION** - No one from public was present - skipped over due to Mr. Gori had to leave.

**APPROVAL OF MINUTES** Minutes of March meeting

**MOTION:** To approve Minutes of March meeting made by Chairman Rodriguez.

**SECONDED BY:** Commissioner Bocchino

Roll Call Vote was taken. All voted yes.

**ALL IN FAVOR MOTION CARRIED.**

**APPROVAL OF BILLS VOUCHER LIST**

Chairman Rodriguez to review the Bills/Voucher List with the Commissioners as follows:

<b>P.O. Number</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
14-00590	Vanderhoof Transportation	Wild West City Summer Rec trip	\$ 565.00
14-00554	Swank Motion Pictures Inc	Movies for Movie Night - DVD usage 4 movies	\$ 1,471.00
14-00709	Instant Printing	Easter Egg Hunt Flyers	\$ 95.00
14-00675	Instant Printing	Holiday Tree Lighting Flyers	\$ 150.00
14-00750	Alice Gilbert	Easter Reimbursement	\$ 32.92
14-00835	Instant Printing - done by Administration	Youth Empowerment Basketball Tournament Flyers	\$ 295.00
14-00993	Alice Gilbert	Request for fireworks startup cash	\$2000.00
14-00895	Oriental Trading	Summer Program - restock items - prizes, candy, crafts	\$ 302.45
		<b>Total Expenses</b>	<b>\$4,911.37</b>

Chairman Rodriguez asked Luis to check with Administration about the money taken out for Youth Empowerment Basketball Flyers. He would like an explanation at next meeting.

**MOTION:** To approve the Bills/Voucher List was made by Chairman Rodriguez.

**SECONDED BY:** Commissioner Bocchino.

Roll Call Vote was taken. All voted yes.

**ALL IN FAVOR MOTION CARRIED**

### **Crescent Field Score Board**

DPW Superintendent Luis Acevedo presented renderings of the proposed scoreboard for Crescent Field. Chairman Rodriguez discussed the signage on top of the scoreboard and suggested it say "Town of Dover Crescent Field".

**MOTION:** To approve the score board and send rendering to Mayor and Board for approval was made by Chairman Rodriguez.

**SECONDED BY:** Commissioner Gori.

Roll Call vote was taken - all voted yes.

**MOTION CARRIED.**

### **Use of Facility Applications      Town Property**

1) Carla Armstrong, a fifth grade teacher at Duffy Elementary School, 137 E. Central Avenue, Wharton, NJ has requested permission to use Water Works Park Picnic Area, Bellfield, and Volleyball Court on Friday, June 20, 2014 with rain date of June 23, 2014 from 8:00am to 2:30pm for end of the year picnic. Insurance certificate is attached. \$225.00 use fee for out of town nonprofit group.

2) Laurie Stachowicz, Director of Dover Child Care Center, 50 N. Morris Street, Dover has requested use of JFK Commons Park year round from Monday thru Friday from 10:00am to 11:30am for toddler/preschool age children (approximately 25) to play outdoors. They request fee be waived and have provided insurance certificate which expires July 15th, they will provide a new one by July 1st.

3) Pastor Darcy Quiles and Event Organizer Yeishinette Rivera of First Pentecostal Church at 32 Union Street, Dover has requested use of Water Works Park Picnic Area and Ball Field on Saturday, July 29, 2014 from 9:00am to Dusk for a church picnic. They will have approximately 150 people attending and are getting 2 inflatable bounce houses. They have provided insurance certificate and have submitted one from the Bounce House company Party Perfect Rentals, as well.

4) Alex Lugo has requested use of Water Works Park on Saturday, July 19, 2014 from 1:00pm to 8:00pm for a Friends and Family Picnic. Approximately 150 attending. Will have a bounce house and will provide insurance certificate from bounce house company. Fire permit needed from fire official. Insurance certificate and checks for fees are attached.

5) Eduardo Lopez of the Educational Center at 2 East Blackwell St., Suite 21 Dover, has requested use of Water Works Park Picnic Area, Ball Field and Volleyball Court for ESCUCHA! Dover /Victory Gardens Municipal Alliance Program on Saturday, June 7, 2014 for Substance Abuse Prevention Health and Fitness Activity. They have requested fees be waived for this program because it is town sponsored through Municipal Alliance. See attached letter from Ed Lopez. Insurance Certificate and security deposit are attached.

Chairman Rodriguez discussed the above listed applications with the Commissioners. The Commission agreed not to waive the fee for Ed Lopez without more information on his program.

**MOTION:** To approve applications 1-4 was made by Chairman Rodriguez.

**SECONDED BY :** Commissioner Gori.

Roll Call Vote was taken. All voted yes.

**MOTION CARRIED.**

Application #5 -

**MOTION:** To approve the application without the fee waived as requested by applicant was made by Chairman Rodriguez.

**SECONDED BY :** Commissioner Gori.

Roll Call Vote was taken. All voted yes.

**MOTION CARRIED**

**Reports**

- a. Senior Citizen Committee - no report
- b. Sport Committees - Chairman Rodriguez invited Commissioners to attend Opening Day of King Field on Saturday, May 31, 2014.
- c. Monthly Maintenance Report/DPW - no report

**Senior Picnic** - Alderwoman Blackman and Chairman Rodriguez to submit quotes from picnic catering places to Alice and Alice to send email out to all Commissioners.

**Movie Nights** - Alderwoman Blackman inquired as to getting vendors to sell food items at the movies. Luis said he would check with his secretary to see if the Youth Empowerment Program was planning to sell anything as to avoid duplication.

**Fireworks** - Commissioner Bocchino forwarded letter to Alice to accompany application when sending out to groups. Luis Acevedo said he did not know yet the status of the fireworks and Commissioners discussed that choosing a band or dj will be tabled to next meeting.

All other items - tabled to next meeting.

**Adjournment**

**MOTION:** To adjourn due to Commissioner Gori has to leave the meeting made by Chairman Rodriguez

**SECONDED BY:** Vice Chairwoman Garland.

**ALL IN FAVOR** **MOTION CARRIED.**

Next Meeting will be held on **Thursday, June 12, 2014** at 7:00pm.